

Xylella fastidiosa
how research can support solutions
Ajaccio, 29-30 October 2019

Info Pack for oral and poster presentations

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Instructions for speakers

The sessions are designed to give speakers sufficient time to present. Unless otherwise indicated in the event programme, lectures will be followed by a Q&A session. All presentations must be in English; no interpretation will be provided.

Recommended file formats are **.ppt** or **.pptx** with **16:9 screen resolution**. Kindly inform the organising committee in advance if you intend to use alternative software to PowerPoint (e.g. Prezi).

Upon arrival at the venue please report to the registration desk to hand in the final version of your presentation. You can bring your presentation from 19.00 to 21.00 on 28 October or from 7.30 to 9.00 on 29th October. Our staff will be glad to assist you if you need to make last minute changes or rehearse your lecture. A PDF version of your presentation will be made available for download on EFSA's website after the event. The organising committee will seek your final approval prior to publication. Please make sure that the images in your slides are not copyrighted.

Instructions for poster presenters

There will be a dedicated poster exhibit at the conference centre. To encourage networking, we have included a session at the end of the first day of conference. Please refer to the conference programme for more details.

Your poster must present your research effectively. It should include a title, authors' names and their affiliation, an abstract, an introduction, methods and materials, results, and references.

How to display your poster at the venue

Your poster will be displayed on your assigned board for the duration of the conference. Please, report to the Poster Presenters' desk after checking in to find your assigned board.

Poster format

Presenters are free to design their poster using their own template or layout and are requested to design their own poster independently.

Presenters are requested to bring their own printed posters, abiding by the following specifications:

- A0 format - width x height: 841 x 1189 mm; 33.1 x 46.8 inches;
- Single sheet, portrait orientation;
- Max paper thickness: 200 gsm;
- Printed on material compatible with the following hanging tools: double-face tape, thumbtacks and Velcro strips.

Print your poster on a single sheet. We strongly recommend that you print your poster on paper. Alternatively, fabric may be accepted. Please, avoid PVC, vinyl or other materials that might be difficult to pin up to the poster boards.

Posters displayed on multiple pages will not be accepted. (Re)printing posters at the conference venue will not be possible. Posters with a different size will be discarded, as they may not fit into our poster board.



Setup and dismantling

Your poster must be displayed at your assigned board throughout the duration of the conference.

To increase visibility of your poster, pin it up before the conference starts and display it for the duration of the conference. You will be able to access the conference venue and set up your board from 18:00 on 28 October.

Poster board allocation will be provided upon check-in at the Poster Presenters' desk. Material for pinning the posters will be made available for each poster board. Feel free to bring handouts of your poster.

Presenters are responsible for dismantling their posters at the end of the conference on 30 October, by no later than 19:00. Posters left behind at the close of the dismantling period will be discarded.